

CAMPUS SECURITY AND CRIME STATISTICS

Argosy University, San Francisco Bay Area Campus Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Report - May 2009

INTRODUCTION

The Argosy University, San Francisco Bay Area Campus is providing the following information to all of its employees and students as part of the Argosy University, San Francisco Bay Area Campus' commitment to safety and security pursuant to the requirements of the federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. If you should have questions about any of the information provided in this Report, please contact the President, Lucille Sansing at Argosy University, San Francisco Bay Area Campus, 1005 Atlantic Avenue, Alameda CA 94501, 510-217-4727

CAMPUS SECURITY AND CRIME PREVENTION POLICY

Argosy University, San Francisco Bay Area Campus Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Report is distributed to every student and employee on an annual basis and is available to prospective employees and students at their request. Employees receive a copy in their mailboxes. The report is distributed to all students through the Student Handbook.

REPORTING CRIMES AND EMERGENCIES

A safe environment is everyone's responsibility. Students, faculty and staff are encouraged to report all criminal acts, suspicious activities or emergencies promptly and have the right to report these matters confidentially. Victims or witnesses to a crime are encouraged to file a report of the incident. Reports can be filed on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics by contacting the Argosy University, San Francisco Bay Area Campus Office Manager. Reports are kept in a secure location in the office manager's office. Names of victims or witnesses are not disclosed in the crime report. It is the policy of Argosy University, San Francisco Bay Area Campus that all criminal acts or other emergencies be properly documented and reported to local authorities as required by law.

Students and employees should promptly report all criminal actions and emergencies occurring on or around Argosy University, San Francisco Bay Area Campus facilities to the Office Manager, either in person or by calling 510-217-4730. If the Office Manager is not available, you may contact the Campus President and the City of Alameda Police Department by dialing 911.

All criminal activity is documented by the completion of an Incident Report and is reported to local police agencies and the Office Manager. Criminal activity might include, but is not limited to, burglary, motor vehicle theft, aggravated assault, robbery, sexual offense, hate crimes, gender crimes or murder.

In the event of fire or medical emergencies, staff and employees should contact the City of Alameda Police by dialing 911 and then notify the Office Manager.

POLICIES FOR PREPARING THE ANNUAL DISCLOSURE OF CRIMINAL STATISTICS

All incidents are reported and documented on the Incident Report, which is sent to the Office Manager. Reports are kept in a secure

Sex Offenses:									
Forcible	0	0	0	0	0	0	0	0	0
Non-Forcible	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0	0

Arrests/Persons Referred for Campus Disciplinary Action

	Calendar Year								
	2006			2007			2008		
	On Campus	Non-campus buildings and property*	Public Property**	On Campus	Non-campus buildings and property*	Public Property**	On Campus	Non-campus buildings and property*	Public Property**
Liquor Law Violations:									
Arrests	0	0	0	0	0	0	0	0	0
Disciplinary Action	0	0	0	0	0	0	0	0	0
Drug Abuse Violations:									
Arrests	0	0	0	0	0	0	0	0	0
Disciplinary Action	0	0	0	0	0	0	0	0	0
Weapons Possessions:									
Arrests	0	0	0	0	0	0	0	0	0
Disciplinary Action	0	0	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0	0	0

** Public property includes the sidewalks immediately adjacent to the campus, including the parking facility surrounding of the campus.

SECURITY AND ACCESS TO THE CAMPUS

It is the policy of the Argosy University, San Francisco Bay Area Campus that access to all campus facilities, be limited to authorized personnel, students and invited visitors. Visitors are at all times subject to Argosy University, San Francisco Bay Area Campus policies and conduct codes. Students and employees are responsible for the conduct of their guests at all times. Students, staff and faculty are required to check in at the front reception area.

ACCESS TO ACADEMIC BUILDINGS

The reception area staff are responsible for the greeting of all faculty and staff and are located on the First Floor of the entrance to Argosy University, San Francisco Bay Area Campus at 1005 Atlantic Avenue, Alameda, CA 94501. After hours, the building is protected with by an alarm system. Suspicious persons are questioned and asked to leave.

RELATIONSHIPS WITH LOCAL AND STATE POLICE

Argosy University, San Francisco Bay Area Campus is located in Alameda, CA. The Argosy University, San Francisco Bay Area Campus maintains a close working relationship with the Alameda Police department with periodic contact initiated by the Director of Student Services and Office Manager personnel to ensure that the Argosy University, San Francisco Bay Area Campus is aware of criminal offenses and arrests occurring on or near the campus so that they can be properly reported, and if necessary, provide for timely warning reports on crimes that represent a continuing threat. Timely warning reports are provided by notices placed in faculty, staff and student mailboxes as well as postings around campus.

PROGRAMS TO INFORM STUDENTS AND EMPLOYEES ABOUT CAMPUS SECURITY

All new Argosy University, San Francisco Bay Area Campus employees and students are instructed on crime awareness, prevention and campus security during orientation, and encouraged to take responsibility for their own security, as well as their fellow classmates. The orientation program includes a description of campus security policies and procedures, suggestions on how to avoid becoming a crime victim, evacuation plans at the main campus if applicable, and procedures for reporting any criminal activity or emergency. Argosy University, San Francisco Bay Area Campus have no formal policy in place that allows victims or witnesses to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics. However, names of victims or witnesses that provide information on criminal offenses are not disclosed in the annual disclosure of crime statistics and are maintained by the Office Manager in a secure location.

PROGRAMS TO INFORM STUDENTS AND EMPLOYEES ABOUT THE PREVENTION OF CRIMES

Argosy University, San Francisco Bay Area Campus provides in-service programs during new student staff orientations designed to heighten awareness of crime and its prevention. Topics included in these informational programs are personal safety, living in a city, crime prevention, basic safety, and neighborhood watch programs. In addition to the annual campus security report, students and staff are notified of specific security concerns as they arise throughout the year.

In the event Argosy University, San Francisco Bay Area Campus personnel working with local police and/or campus security personnel, determine that a particular criminal offense continues to be a threat to the campus community, it will notify the campus community by bulletin board notices, notices read by instructors in classrooms, and notices via e-mail.

Students are requested to review the *Student Handbook* where sections discussing Crime Awareness and Campus Security and Student Conduct Policy can be found. Employees are requested to review the Argosy University, San Francisco Bay Area Campus's *Employee Handbook* where information regarding Standards of Conduct and Safety can be found.

PROGRAMS AND PROCEDURES REGARDING SEXUAL ASSAULT

Educational programs promoting the awareness of rape, acquaintance rape, and other sex offenses are presented during orientations each term. Referrals on sexual assault issues are available in the Student Services office. Should a student be sexually assaulted, it is the student(s) option to notify the appropriate law enforcement authorities, including on-campus authorities and local police. At the student's request, housing personnel, security, the Director of Student Services, the Executive Committee or other Argosy University, San Francisco Bay Area Campus officials will assist in notifying the proper authorities. Victims of sexual assault or rape should follow these recommended steps:

Go to a safe place following the attack.

Do not shower, bathe or destroy any of the clothing you were wearing at the time of the attack.

Go to a hospital emergency room for medical care.

Make sure you are evaluated for the risk of pregnancy and venereal disease.

(A medical examination is the only way to ensure you are not injured, and it could provide valuable evidence should you decide to prosecute.)

Call someone to be with you, you should not be alone.

It is also recommended that victims call the Bay Area Women Against Rape | 510-430-1298. It is open 24 hours a day and their counselors can help answer medical and emotional questions at any hour and in complete confidence. Reporting the rape to the police is up to the victim, but it is important to remember that reporting a rape is not the same as prosecuting a rape. Victims are strongly encouraged to call the police and report the rape. If the victim requests, Argosy University, San Francisco Bay Area Campus will assist in identifying off-campus counseling or mental health services. After any campus sexual assaults are reported, the victims of such crimes have the right to request that Argosy University, San Francisco Bay Area Campus personnel take steps or actions reasonably feasible to prevent any unnecessary or unwanted contact or proximity with alleged assailants, including relocation in Argosy University, San Francisco Bay Area Campus housing, if applicable or the transfer of classes.

Other rape crisis centers or mental health agencies available to assist a victim of sexual offenses include: California Dept. of Health Services located online at

<http://www.dhs.ca.gov/epic/fvrefer/alameda.htm>.

DISCIPLINARY ACTION AND SANCTIONS

On-campus disciplinary procedures against students will be in accordance with the Argosy University, San Francisco Bay Area Campus published Student Conduct Policy. Both the accuser and the accused are entitled to have others present during a disciplinary proceeding. Both will be informed of the outcome of any campus disciplinary proceeding. For this purpose, the outcome of a disciplinary proceeding means only the Argosy University, San Francisco Bay Area Campus final determination with respect to the

alleged sexual offense and any sanction that is imposed against the accused. Sanctions, which may be imposed following a final determination of a disciplinary proceeding regarding rape, acquaintance rape, or other forcible or non-forcible sex offenses, may include warning, probation, suspension or dismissal.

INFORMATION REGARDING REGISTERED SEX OFFENDERS

Information regarding registered sex offenders under section 170101 (j) of the Violent Crime Control and Law Enforcement Act of 1994 is also available with the Alameda Police Department, at 510-337-8340 and on-line at <http://www.securityoncampus.org/congress/cscpa/text.html>. On-campus computer labs with internet access are available for you to view the above website during regular school hours posted on the library website (go to www.ausfba.com and click on Library).

DRUG AND ALCOHOL POLICIES

In keeping with section 120(a) through (d) of The Higher Education Act of 1965, as amended, including the Drug-Free Schools and Communities Amendments of 1989 (Public Law 101-226), a “Drug Free Schools and Campuses” publication, the Drug Prevention Policy, is provided to all Argosy University, San Francisco Bay Area Campus staff and students annually.

Pursuant to federal and state drug laws, students are prohibited from the unlawful manufacture, distribution, possession, sale or use of illicit/illegal drugs. Argosy University, San Francisco Bay Area Campus also enforces state laws regarding underage drinking. This prohibition applies while on the property of the school or when participating in any institutional activity. Students or employees who violate this policy will be subject to disciplinary action up to, and including, expulsion from school or termination of employment.

Drug-Free Workplace and Campus

The use of illegal drugs and the abuse of alcohol on the campus of Argosy University, San Francisco Bay Area Campus or in facilities controlled by the Argosy University, San Francisco Bay Area Campus are prohibited by college regulations and are incompatible with the Argosy University, San Francisco Bay Area Campus goal of providing a healthy educational environment for students, faculty, staff and guests. The following information is provided in compliance with the Drug-Free Schools and Communities Act Amendments of 1989.

EFFECTS OF DRUGS AND ALCOHOL

Although individuals often use drugs and alcohol to achieve a variety of effects on mind and body that are found to be temporarily useful or pleasurable, drugs can be highly addictive and injurious. A person can pay a price in terms of his or her physical, emotional, and social health.

This price can be paid in a number of ways. The risk of contracting sexually transmitted diseases, including AIDS, is increased through unwanted or unprotected sex when one is under the influence of drugs or alcohol. Drugs can be the trigger for violent crime. Economic and legal problems usually follow directly when one tries to support a drug habit by resorting to crime. The dependence, illness, loss of job, and loss of family or friends that can result from drug or alcohol use and abuse can be tragic.

In keeping with the mission of Argosy University, San Francisco Bay Area Campus and the requirements of state and federal laws

Argosy University, San Francisco Bay Area Campus has adopted this program to ensure a drug-free campus and workplace and to prevent the use of controlled substances and the abuse of alcohol.

HEALTH RISKS ASSOCIATED WITH THE USE OF ALCOHOL

Short Term Risks

- Increased risks of accidents and injuries
- Alcohol-related traffic accidents (the leading cause of death for teens)
- Alcohol slows reaction time, decreases muscle coordination, and impairs vision
- Fatal overdose
- Unconsciousness or blackout
- Nausea
- Gastritis

Long-Term Risks

- Increased blood pressure
- Increased risk of heart attack
- Brain damage resulting in permanent psychosis
- Cancer of the mouth, esophagus or stomach
- Liver damage (cirrhosis, alcohol hepatitis, cancer)
- Ulcers and Gastritis
- Pancreatitis
- Birth defects
- In males--testicular atrophy and breast enlargement
- In females--increased risk of breast cancer
- Prolonged, excessive drinking can shorten life span by ten to twelve years.

Health Risks Associated with the Use of Drugs

Amphetamines (Speed, Uppers)

- Malnutrition
- Hallucinations
- Dependence, psychological and sometimes physical

Deliriants (Aerosols, Lighter Fluid, Paint Thinner)

- Permanent damage to lungs, brain, liver, bone marrow
- Loss of coordination, confusion, hallucinations
- Overdose causing convulsions, death

Depressants (Barbiturates, Tranquilizers, Methaqualone)

- Confusion, depression, loss of coordination
- Dependence, physical and psychological
- Coma, death (caused by overdose)
- Can be lethal when combined with alcohol

Hallucinogens (LSD, PCP, DMT, STP, Mescaline)

- Hallucinations, panic, irrational behaviors (which can lead to increased risk of accidents, injuries)
- Tolerance overdose leading to convulsions, coma, death
- Possible birth defects in children of LSD users

Intravenous Drug Use

- Places one at risk for HIV infection (the virus causing AIDS) when needles are shared

Marijuana and Hashish

- Chronic bronchitis
- Decreased vital capacity
- Increased risk of lung cancer
- In men lower levels of testosterone and increase in abnormal sperm count

Stimulants (Cocaine)

- Painful nosebleeds and nasal erosion
- Intense “*downs*” that result in physical and/or emotional discomfort
- Tolerance and physical dependence can develop

Narcotics (Heroin, Morphine, Codeine, Opium)

- Malnutrition
- Hepatitis
- Loss of judgment and self-control leading to increased risk of accidents, injuries

- Dependence
- Overdose leading to convulsions, coma, death

SANCTIONS

Argosy University, San Francisco Bay Area Campus Sanctions

Argosy University, San Francisco Bay Area Campus in all of its actions, seeks to uphold local, state and federal laws. Insofar as permitted by these laws, the Argosy University, San Francisco Bay Area Campus will apply sanctions that could lead to a student being fined, suspended or expelled or an employee being disciplined, suspended or dismissed for violation of the Argosy University, San Francisco Bay Area Campus standards of conduct. Students and employees may also be referred for prosecution. Disciplinary sanctions may include the completion of an appropriate rehabilitation program, at the student's or employee's expense, if necessary.

State and Federal Sanctions

Federal penalties and sanctions for illegal possession of a controlled substance include the following:

First conviction: up to 1 year in prison, fine of \$1,000 to \$100,000, or both

Second conviction: at least 15 days and up to 2 years imprisonment, \$5,000 to \$250,000 fine, or both

After two drug convictions: at least 90 days and up to 3 years in prison, \$5,000 to \$250,000 fine, or both. Special federal sentencing provisions for possession of crack cocaine include a mandatory prison term of at least 5 years and up to 20 years, fine of up to \$250,000, or both, for a first conviction if the amount of crack exceeds 5 grams, for a second conviction if amount exceeds 3 grams, and for a third or subsequent conviction if the amount exceeds 1 gram.

Additional federal sanctions may also apply including forfeiture of vehicles used to transport controlled substances, denial of federal benefits including student loans, grants, and contracts and denial or revocation of certain federal licenses and benefits.

Convictions for Drug-Related Offenses

Any student convicted of any drug-related criminal statute must notify the Director of Student Services, in writing, no later than five (5) days after such conviction regardless of where the offense occurred. This is because under federal and state laws, any student convicted of a drug-related felony offense must be denied all federal and state assistance, including Pell Grants and Cal Grants. However, a criminal conviction shall not be necessary to find that a student has violated these standards of conduct, and the Argosy University, San Francisco Bay Area Campus need not, and ordinarily will not, defer its own actions and sanctions pending the outcome of any criminal proceeding.

Danger Signals Indicating a Drug or Alcohol Problem

Following is a listing of classic danger signals that may indicate the presence of a drug or alcohol problem:

- abrupt changes in mood or attitude
- decreased efficiency at work or at school

- frequent absences, tardiness, and/or early departures
- relationship problems with family, friends, and co-workers
- unusual outbursts of anger and hostility
- social withdrawal

Argosy University, San Francisco Bay Area Campus Resources

The National Institute on Drug Abuse Hotline (1.800.662.4357) is available from 8:00 a.m. to 2:00 a.m., Monday through Friday and from 11:00 a.m. to 2:00 a.m. on weekends.

A list of emergency and sliding-fee scale resources is available from the Counseling Psychology Department.

EMERGENCY NOTIFICATION AND EVACUATION PROCEDURES

Security and the campus president, or designee, should be notified immediately of any emergency or dangerous situation occurring on campus involving the health or safety of students, staff or faculty. The campus president or designee will elect a liaison and will coordinate communications regarding emergency procedures to the campus community. In cases of emergency, the Argosy University, SFBA Campus Safety Committee and designated personnel shall communicate (through bullhorns or other means) specific instructions. In addition, an alert will be sent via voice message to home, cell, or other PDA device, personal and school email accounts.

In case of a life threatening situation, dial 911

If life is in danger, please EVACUATE the building in a calm manner –DO NOT RUN. Please help those who need assistance due to physical impairment. You must exit the building on the 1st floor. There are 4 doors located on the 1st floor:

FRONT EXIT

The Entrance Door in the main lobby.

If the entrance door is too dangerous to go through, there are doors at the back and side of the building through which to exit.

SIDE and REAR EXITS

There are two doors in the east wing of the building; one from the library and one at the stairwell. Both exit into the parking lot on the side of the building. There is also an exit door at the rear of the building that exits onto the patio, in Room 112.

The designated gathering location in the event of an evacuation is the parking lot on the east side of the building.

In the event that an emergency requires immediate evacuation, by notice of campus law enforcement, or if the fire alarm should sound, proceed to the nearest exit. Do not attempt to exit the building using the elevators, exit via closest stairwell only. Physically

challenged individuals are to wait at the top of the stairwell for authorized emergency personnel to assist them. A near-by staff or faculty member should wait with this individual and instruct another employee to notify emergency personnel of their whereabouts.

SCHOOL CLOSINGS

In the event of threatening weather, the campus may be closed by the campus president or a designee. All students will be notified. Students should keep up to date contact information with the Student Services office in case of school closings.

REPORTING AN EMERGENCY

If a non-life threatening emergency occurs, please alert the front desk who will inform the appropriate parties for help. If the front desk is unavailable, please alert a staff/faculty member of the situation. The following is a list of phone numbers in the event of an emergency:

POLICE	Alameda Police Dept.	510.522.2423
	Police Dept.(non-emergency)	510.337.8340
FIRE DEPT.	Alameda Fire(nonemergency)	510.337.2100
ELECTRIC	Alameda Power & Telecom	510.748.3900
GAS	PG&E	800.743.5000
AIR QUALITY	Bay Area Air Quality	800.334.6367

FIRES

All students are urged to acquaint themselves with the location of the exits, fire alarm switches, and available fire extinguishers on each floor of the School. In case of fire, call the emergency operator (911) immediately. Give the operator the precise location of the fire and s/he will alert the fire department.

POLICE

To summon the police, call 911 and the operator will alert the police department.

THEFT

If a theft has taken place, please report it immediately to the Office Manager.

ACCIDENTS AND ILLNESS

When there is doubt as to the procedure in case of medical emergency, immediate medical advice should be secured by dialing 911. Anyone who is injured or becomes ill at Argosy University, San Francisco Bay Area should be directed or taken to an Emergency Room. If the injury/illness is so serious that the individual cannot be moved, 911 should be called. Instructions concerning first aid and provisions for securing a physician and an ambulance are handled most efficiently by the procedure described above.

INCIDENT REPORTS

A complete report of every incident, no matter how minor, should be made within 48 hours. The following information will be required: time and place of accident, how accident occurred, names and addresses of persons involved/injured, description of the injuries, property damage (if any) to the person(s) and/or School, and names and addresses of witnesses.

Any accident involving serious injury should be reported at any time during the day or night. These reports will be given immediate attention. In instances where there is doubt as to whether the accident is serious enough to require a report, it is better to report it immediately.